

POLK STATE COLLEGE
VETERANS' PREFERENCE
Documentation Form

Veterans' Preference will be given to eligible veterans and spouses of veterans in initial appointment to eligible Polk State positions. Positions generally exempt by law include *faculty, non-career administrative positions and college department heads.*

Have you claimed and been employed through Veterans' Preference? Yes No

• If Yes, Name of Employer:

Address:

• If No, are you claiming Veterans' Preference for this position? Yes No

If you are claiming Veterans' Preference for this position, check the type below. Attach copies of the required documents to this application to support your claim **(A-provide DD-214; B-provide letter of disability from Veterans' Administration).**

1. A veteran with a service-connected disability who is eligible for or receiving compensation, disability retirement, or pension under public laws administrated by the U.S. Veterans' Administration and the Department of Defense **(requires A and B dated within the last six months)**; or
2. The spouse of a veteran who cannot qualify for employment because of a total and permanent disability, or the spouse of a veteran missing in action, captured, or forcibly detained by a foreign power **(requires A and B and marriage certificate)**; or
3. A veteran of any war who has served on active duty for 1 day or more. Who was honorably discharged from the Armed Forces of the USA if any part of such active duty was performed during a wartime era, excluding active duty for training **(requires A or other documentation showing dates of service and type of discharge)** Indicate war:
4. The un-remarried widow or widower of a veteran who died of a service -connected disability **(requires A and marriage and death certificates, and statement saying not remarried)**; or
5. Receipt of an armed forces expeditionary medal or global war on terror expeditionary medal.

NOTE: Under Florida law, preference in appointment shall be given by the State first to those persons included in 1 and 2 above and second to those persons included in 3, 4, and 5 above- If an applicant claiming Veterans' Preference for a vacant position is not selected for the vacant position, he/she may file a complaint with the Department of Veterans' Affairs, P.O. Box 1437, St. Petersburg, FL 32731. A complaint must be filed within 21 days of the applicant receiving notice of the hiring decision made by the employing agency or within 3 months of the date the application is filed with the employer if no notice is given.

Applicant's Typed Name

Date

By typing your name above, you are signing this document electronically; and, furthermore, you agree that this electronic signature is the legal equivalent of your manual signature on this document.